



Implemented by: **KfW**

3

Country: **Montenegro**
Employer: **Ministry of Economy**
Project Name: **Energy Efficiency Programme in Public Buildings - Phase II**
Tender name: **Cluster IV, Reconstruction of the Kindergarten "Naša radost" in Herceg Novi**
Closing Date: **05/12/2018**
Ref. No.: **BMZ-ID 2010 66 877**
Funding Source: **Co-financing, German Financial Cooperation Funds via KfW-Development Bank and Ministry of Education of Montenegro**
Type of notice: **Invitation for Bids (procedure with post-qualification)**

In the framework of the German-Montenegrin Financial Cooperation, the Ministry of Economy, the Employer, has received a development loan from the KfW Development Bank to be used for the Energy Efficiency Programme in Public Buildings in Montenegro. The Employer will use a portion of the available funds for the payments of the work to be performed under the contract for which this Invitation for Bids is issued.

The Employer now invites sealed Bids from eligible Bidders for the energy efficient reconstruction of the kindergarten "Naša radost" in Herceg Novi, which is under jurisdiction of the Ministry of Education (MoE).

The general scope of the works shall cover:

- Civil and architectural construction works;
- HVAC system including automatic control;
- Electrical services, including photovoltaic equipment, telecommunication and security system;
- Sanitary (water supply and sewage) services;
- Fire protection measures including sprinkler system;
- Kitchen equipment;
- Landscaping, including connection to public utility infrastructure;

and shall include, but not be limited to, procurement of materials and equipment, packing, transport and storage to the site, insurance of the works, installation of the equipment, commissioning, trial operation and obligations during defect notification period (for equipment for which applicable) and preparation of as-built design.

The Bidding will be conducted through an international competitive tendering procedure in accordance with a post-qualification procedure.

The Bidder shall submit one envelope containing the original Bid and its digital copies, and three separate envelopes containing the copies of the bid ("copy 1", "copy 2" and "copy 3") to the Ministry of Economy of Montenegro, and one envelope containing the digital copies of the bid ("copy 4") to KfW. For further details, please refer to the Instructions to Bidders, Clause 4.1.

The Bidder shall submit simultaneously three separate sealed inner envelopes (qualification envelope, technical envelope and commercial envelope), inside of each of the outer envelope (original Bid and copies 1-4). Initially, during the public session for Bid opening, only the outer envelope shall be opened and it shall be checked whether the three inner envelopes are correctly packed, addressed and sealed. All three inner envelopes shall remain unopened during the public session and shall be kept in the custody of the Employer. Following the public Bid opening session, qualification envelope shall be opened and qualification documents of the Bidders shall be thoroughly examined and evaluated by the Employer. After completion of evaluation of the submitted qualification documents and after KfW no-objection, the technical envelopes of the Bidders who have fulfilled the qualification criteria shall be opened. After completion of evaluation of the technical part of previously qualified Bidders and after KfW no objection, the commercial envelopes of Bidders who have fulfilled minimal passing technical requirements shall be opened.

The Instructions for Bidders shall be governing for the preparation and submission of the Bids by the Bidders, as well as for examination and evaluation of the Bidders.

Execution of the Works and the Contract Documents itself shall be framed by standard contract conditions: Conditions of Contract for Construction for Building and Engineering Works designed by the Employer, as published by the International Federation of Consulting Engineers (FIDIC), MDB harmonized edition 2010 (Pink Book), ISBN 2-88432-044-X.

For the purpose of pre-qualification, the Bidders must demonstrate that they substantially satisfy the following minimum requirements:

- a) Not having been excluded by an act of compliance with UN Security Council resolution, neither being included in the EU sanction list nor of the German Government
- b) Conflict of Interest - No conflicts of interest;
- c) Laws or official regulations - Not having been legally barred from the procurement process in Montenegro on the grounds of previous violations of regulation on fraud and corruption;
- d) Declaration of Undertaking - Submission of Declaration of Undertaking;
- e) History of Non-Performing Contracts - Non-performance of a contract did not occur within the last five (5) years prior to the deadline for Bid submission based on all information on fully settled disputes or litigation;

- f) Pending Litigation - All pending litigation shall in total not represent more than fifty percent (50%) of the Applicant's net worth and shall be treated as resolved against the Applicant;
- g) Financial Performance - Submission of the balance sheets for the last five (5) years to demonstrate the current soundness of the Applicant's financial position and its prospective long term profitability;
- h) Average Annual Contract Turnover - Minimum average annual turnover within the last five (5) years for single entity Applicant shall be 4 million (4,000,000) EUR. In case of a Consortium/Joint Venture, the turnover of all parties combined shall be minimum 5 million (5,000,000) EUR, while the turnover of the Lead Company shall be at least 2.5 million (2,500,000) EUR and of each Consortium/Joint Venture partner shall be at least 1 million (1,000,000) EUR.
- i) General Experience – The Applicant shall be a well reputable contractor in the field of construction and/or refurbishment of buildings. The Applicant shall provide evidence that he has successfully executed at least seven (7) projects of similar nature and complexity within the last seven (7) years. The Leader of a Joint Venture shall be an experienced construction and/or refurbishment company.
- j) Company licenses for construction works, thermal technical works and electrical services required by the MNE Law on Spatial planning and Construction of structures (Official Gazette of Montenegro no 64/17).

A complete set of Bid Documents(a hardcopy and a data carrier) in English may be purchased by interested Bidders on the submission of a written application to the address below and upon presentation of proof of payment of a non-refundable fee of 100 (one hundred) Euro. The Bidder shall clearly mention in his application that he wants to purchase Bid Documents for the Kindergarten “Naša radost” in Herceg Novi.

The method of payment will be by bank transfer of mentioned fee to the account of the Ministry of Economy in Podgorica, Account No. 832-978-76, as follows:

56A	Intermediary bank:	Commerzbank AG Frankfurt/Main SWIFT Code COBADEFF
57A	Account with institution:	Crnogorska Komercijalna Banka AD Podgorica SWIFT Code CKBCMEPG
59	Beneficiary customers:	ME2551000000000286384 Ministry of Finance Ul. Stanka Dragojevića 2, 81000 Podgorica, Montenegro

If requested, the Bid Documents will be promptly dispatched by courier, on Bidders expense, but no liability can be accepted for loss or late delivery. This request must be accompanied by a cover letter, clearly stating the name of the company, the country of domicile and the address to which the bid documents will be sent.

The tender documents can be purchased until 12/11/2018 (date of reception of written application from the bidder).

Obligatory site visit and a pre-bid meeting will be organized according to the following schedule:

Pre-bid meeting	12/11/2018,10:00
Obligatory site visit	13/11/2018, 11:00

The Bids must be delivered to the archive of the Ministry of Economy, at the address below on or before 05/12/2018 at 12:00 local time latest. Bids that are not delivered to the above mentioned room within due time will be rejected.

Bid opening will be organized on the same day at 12:30, when the Outer Envelopes will be opened in the presence of the Bidder's representatives who choose to attend.

All Bids for must be accompanied by a Bid Security amounting to fifty thousand (50,000) EUR. Late Bids will be rejected.

The addresses for Bid submission are as follows:

“original”, “copy 1”; “copy 2”, “copy 3”

Ministarstvo ekonomije / Ministry of Economy
Direktorat za energetske efikasnost / Directorate for Energy Efficiency
Attention Mrs Sandra Sipcic
Rimski trg46
81000 Podgorica
Crna Gora/ Montenegro
Phone:+382 (20) 482 238
Fax: +382 (20) 234 081
E-mail:sandra.sipcic@ee-me.org

and

“copy 4”

KfW Bankengruppe
Division Europe
LEa/3 Energy - Environment – Transport
Attention Mr. Bodo Schmülling
Palmengartenstr. 5-9
60325 Frankfurt am Main
Germany